

Enquiries:

Your Reference: Medical Power of Attorney Adj Professor, Dr Brett Davies

Direct Telephone: 1800 141 612

Email: brett@legalconsolidated.com Head Office 39 Stirling Highway Nedlands WA 6009

T: 1800 141 612

legalconsolidated.com.au

Tuesday, 13 April 202

Steven Galanos 12 Angus Street Australia

Dear Steven.

Build this legal document at

https://www.legalconsolidated.com.au/ medical-power-of-attorney-intro/ -Edwardstown SA 5035 telephone us, we can help you complete the questions.

Adj Professor, Dr Brett Davies - Partner

Medical Power of Attorney

Thank you for instructing us to prepare the attached South Australian (SA) - Medical Power of Attorney – restricted to 'health matters (SA Medical Power of Attorney)

How to print your document

When you are satisfied that the document is according to your instructions please:

 Download the PDF (Don't print directly from the browser.)

Print the PDF Printer settings: A4 paper

100% scale (turn off 'fit to page')

Print single sided (NOT duplex).

 Once signed keep this covering letter with the document (However, do not staple the covering letter to the document.)

What is a Medical Power of Attorney?

This document is called an Advance Care Directive. It is designed to empower you to decide how your future personal, lifestyle and healthcare decisions are made, if you become unable to make those decisions yourself.

Wouldn't my spouse make my decisions for me?

The Advance Care Directive gives greater rights. If you wish your spouse, de facto partner, children or others you choose to make your decisions if you become unable, then you should name them as your guardian. If you want it to be someone else, name them instead.

When does the document come into effect?

This document ONLY comes into effect when you have lost capacity to make decisions for yourself such as being in an accident. There are no circumstances where it would be used while you are still able to make reasonable judgements about the matters covered by this document.



Get a Doctor's Certificate to say you are of sound mind.

Get a Doctor's Certificate to say you are of sound mind. You must have full legal capacity to sign this document. Ask your doctor to give you a written note to say you are of sound mind. Keep the Doctor's note with the Medical Power of Attorney. Without a Doctor's note your Medical Power of Attorney may not be valid.

What decisions can the person receiving my Medical Power of Attorney make?

The person or persons you have appointed can make personal, lifestyle and health care decisions. Some of these decisions can include your future healthcare and other personal matters.

Making copies

Don't let the original Medical Power of Attorney out of your hands. Ask whoever needs it to take a copy. They can then "certify" (confirm it is a true copy) the document and keep the copy on file. Get your original document back.

Can the person receiving my Medical Power of Attorney override my wishes?

By law it can only be used for your best interests. It can't be used to benefit anyone else. It is in place to protect you. If you lose confidence in your guardian then you need to revoke the Medical Power of Attorney, if you are still of sound mind.

Who can witness my POA?

One witness must be present in the room when you sign your POA. The steps are:

- 1. Find someone that is over 18 years of age, of sound mind and has an address in Australia. They must authorised to witness affidavits (see the attached list). They are your first witness. The witness can't be related to you or have any chance of being related to you (e.g. it can't be your son's girlfriend because your son could marry that person and then you would be related to the witness). Obviously, the witness can't be one of your Attorneys. The best witnesses are 'strangers' or the 'next door neighbour'.
- Attorneys you have appointed must leave the room.
- Get your witness and yourselves in a room with at least 2 identical blue pens.
 Lock all the doors so that none of you leave the room. If you or your witness leave the room during the signing process then tear up the POA and print out another copy of the POA and start the POA signing process again.
- If you or your witness need reading glasses, then don't sign the POA until you or your witnesses put on those glasses.
- With a blue pen you sign your POAs. After you have signed your POA your witness (WITH THE SAME BLUE PEN) must sign the POA. If you signed with different coloured pens (e.g. a dark blue and a light blue) then tear up the POAs. Print out new POAs and start the process again.
- Date the POA the date the POA is signed.
- If you have issues reading English, then let me know. An interpreter may be required.

How do I remove a section?

For every section that you do not want to include please mark the document as follows:



Part 5	Part 5: Interpreter statement
Do not complete this Part unless an Interpreter was used.	I, certify that: (Full name of Interpreter) The Advance Care Directive Information Statement was given through me to (name of person giving Advance Care Directive)
If you did not use an Interpreter please draw a line diagonally	In my opinion he/she appeared to understand the information given. The information recorded in this Advance Care Directive Form accurately reproduces in English the original information and instructions of the person. Ph:
across this Part.	Signed:// (Signature of Interpreter)
Vous initial SP	Form approved by the Minister for Health pursuant to the Advance Care Directives Act 2013 (SA) Witness initial JW

Please ensure that the crossed out information is initialled by you and your witness.

Can I revoke this document?

While you are of sound mind you can revoke this document at any time. If you are of unsound mind then, obviously, you can't make any such decisions. While you are of unsound mind you can't revoke a legal document such as this one. Your document is revoked at death. (Conversely, your Will only takes effect at death.) The court system can also revoke this document.

How do I revoke this document?

Firstly, tear up as many copies (originals and photocopies) as you can get your hands on.

Build a Revocation of a Power of Attorney and letter at our website. You then complete and sign the letter and send via registered mail to your Guardian, telling them that the Power of Attorney is revoked and ask for all copies to be posted back to you (if any). It is then illegal if they use your Medical Power of Attorney.

What happens if I separate, divorce or get married?

Changing your status does not affect the Medical Power of Attorney.

Can the person receiving my Medical Power of Attorney resign?

Yes, they can, but only if you are still of sound mind. If you are of unsound mind then it is too late for them to resign.

This now concludes the matter. Thank you for your instructions.

Yours sincerely,

Broth Davies

Adj Professor, Dr Brett Davies, CTA, AIAMA, BJuris, LLB, LLM, MBA, SJD National Taxation Partner

LEGAL CONSOLIDATED BARRISTERS & SOLICITORS

Build the legal document at https://www.legalconsolidated.com.au/medical-power-of-attorney-intro/-telephone us. We can help you answer the questions.

On our law firm's website, you:

- Retain legal professional privilege
- 2. Receive legal advice
- 3. Get a signed letter on our law firm's letterhead with the legal document
- 4. We take responsibility for the legal document

Only a law firm provides the above. We also offer a 100% money back guarantee on every document you build.

Adj Professor, Dr Brett Davies - Partner



Steven Galanos



Head Office 39 Stirling Highway Nedlands WA 6009

T: 1800 141 612

legalconsolidated.com.au







By completing this Advance Care Directive you can choose to:

- Appoint one or more Substitute Decision-Makers and/or
- Write down your values and wishes to guide decisions about your future health care, end of life, living arrangements and other personal matters and/or
- Write down health care you do not want in particular circumstances.

Part 1

You must fill in this Part.

Part 1: Personal Details

Name: Steven Galanos

(Full name of person giving (Advance Care Directive)

Address_12 Angus Street, Edwardstown SA 5039, Australia

Ph:_ 🕿

Date of Birth: 14/04/1975

Part 2a

Your Substitute Decision-Maker fills in this section and must sign before you do.

You must provide the Substitute Decision-Maker with the Substitute Decision-Maker Guidelines prior to completing this section.

Your Substitute Decision -Maker fills in this section.→

If you did not fill in any of this Part please draw a large "Z" across the blank section.

Only fill in Part 2a if y	you want to appoint	one or more	Substitute	Decision Ma	ikers
Dant O. Annaint	in a Cubatituta	Danisian	Makana		

Part 2: Appointing Substitute Decision-Makers

I appoint: <u>George Demopoulos</u>
(Name of appointed Substitute Decision-Maker)

Address: 5 Hall Road, Moonee Ponds VIC 3039, A

I, George Demopoulos

(Name of appointed Substitute Decision-Maker)

am over 18 year old, and I understand and accept r responsibilities of being a Substitute Decision-Make Substitute Decision-Maker Guidelines

Signed:	

(Signature of appointed Substitute Decision-Maker)

Who looks after you,
when you can't? The
government,
retirement home or
doctors? Should they
control your body?
Do you trust your
family more? If so
make an Australian
Medical POA.

Dat

Your initial:	
Witness initial:	
Date://	Certification statement of JP stamp

See page 15 for suggested certification statement

> 1 of 6 Advance Care Directive Form



Part 2a (cont.)

Your second Substitute Decision-Maker fills in this section and must sign before you do.

If you did not appoint a second or third Substitute Decision-Maker please draw a large "Z" across any blank sections

AND

Your

initial:

(Name of appointed Substitute Decision-Maker)

am over 18 year old, and I understand and accept my role and responsibilities of being a Substitute Decision-Maker as set out in the Substitute Decision-Maker Guidelines

Signed: _____ Date: ___/__/

(Signature of appointed Substitute Decision-Maker)

(Name of appointed Substitute Decision-Maker)

am over 18 year old, and I understand and accer responsibilities of being a Substitute Decision-N Substitute Decision-Maker Guidelines

Signed:

(Signature of appointed Substitute Decision-Maker)

Witness

Initial:

Part 2b: Conditions of Appointment

If you have appointed one or more Substitute D want them to make decisions together or separ Please specify below:

The Guardianship POA allows you to appoint loved ones. If you lose mental capacity then they decide your:

- personal lifestyle
- · where you live
- medical treatment

But only if you can't make decisions yourself.

Part 2b

If you do not specify, your Substitute Decision-Makers will be able to make decisions either together or separately.

For more information see page 2 of the guide

______ Date ___/__/

2 of 6 Advance Care Directive Form

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Advance Care Directive Form



Part 3

In this part you can write:

a) What is important to you

For more information and suggested statements see page 2 of the Guide.

 b) Outcomes of care you wish to avoid

For more Information and suggested statements see page 3 of the Guide.

c) Health care you prefer

For more Information and suggested statements see page 4 of the Guide.

Please draw a large "Z" across any blank sections

Part 3: What is important to me – my values and wishes

a) When decisions are being made for me, I want people to consider the following:

To act in my best interest at all times in all such matters. Our power of guardianship protects for the rest of your life: you and the attorneys you b) Outcomes of care I wish to avoid (what I don't appoint are protected by our (See Part 4 for binding refusals of health care) law firm To act in my best interest at all times in all such read the hints. watch the training videos and speak with us as you build the lifestyle Power of Attorney c) Health care I prefer:

To act in my best interest at all times in all such matters.		

Part 3 continued on next page

3 of 6

Advance Care Directive Form



Part 3 (cont.)

In this part you can write:

Where you wish to live

For more nformation and suggested statements see page 3 of the Guide.

 e) Other personal arrangements

For more Information and suggested statements see page 3 of the Guide.

f) Dying wishes

For more Information and suggested statements see page 3 of the Guide.

Please draw a large "Z" across any blank sections

Part 3: What is important to me – my values and wishes

a) Where I wish to live

time.

I do not wish to give any direction as to where I reside from time to

b) Other personal arrangements

I do not wish to give any direction as to perso

- unlimited number
 of updates for the
 rest of your life for
 the lifestyle Power
 of Attorney
- for the rest of your life telephone the law firm anytime for help using lifestyle Power of Attorney.
- your attorneys telephone us for help using lifestyle Power of Attorney

c) Dying wishes

I do not wish to give any direction as to my dying wishes.

Your Witness Initial: _____ Date __/_/___

4 of 6 Advance Care Directive Form





Part 4

For more information about writing down your refusal(s) of health care and some suggested statements see page 7 of the Guide.

If you did not fill in this Part please draw a large "Z" across the blank section.

Part 5

If you did not use an interpreter, please draw a large "Z" across the blank section.

Part 4: Binding refusals of health care

I make the following binding refusal/s of particular health care.

(If you are indicating health care you do not want, you must state when and in what circumstances it will apply as your refusal(s)must be followed, pursuant to section 19 of the Act, if elevant and applicable).

Do not complete Part 5 unless an Interpreter was used

Part 5: Interpreter statement

(Full name of Interpreter)

 The Advance Care Directive Information State translated by me to:

(name of person giving Advance Care Directive)

- In my opinion he/she appeared to understand
- The information recorded in this Advance (translated by me and accurately reproduce information and instructions of the person.

Ph:_____
Address:____

- your POA
 Guardianship is on
 a monitoring
 service, if the POA
 or legislation
 change we notify
 you immediately
- the POA comes with a letter on how to sign and use the medical POA

Signed: ______ Date: ____ / ___/____

Your	Witness	
initial:	Initial:	Date//

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Part 6

You must sign this Form in front of an independent witness

Only an independent authorized witness can sign your Advance Care Directive

The Information for Witnesses guide should be included with this Form. The witness must read it before signing this Form.

Your independent authorized witness signs and completes this part of the Form

Space is provided if a person, due to an injury, illness or disability, needs to execute the document in another way such as by placing a "mark" on the document or if a representative needs to sign on their behalf

I,	ly Advance Care Direct	
(Full nam	ne of person giving this Advance C	•
I certify that I was give	en the Advance Care Dir inderstand the information	ective Information
Signed:		Included in the cost of
	giving this Advance Care Directiv	
Witness statement		free advice for your attorneys
l,		are not alone:
	the Information for Witne	
		information about
	ective Information Stater	POA in our
In my opinion he/she appeared to understand explanation given and did not appear to be ac duress or coercion.		covering letter. The letter comes with
He/She signed this Ad	Ivance Care Directive in	 our law firm helps
(Authorised witness		them and shows them how to use the POA. We are
Signed:		always available to
	nature of Witness)	them.
Space for extra execu	tion statement:	
Your initial:	Witness Initial:	Date//

6 of 6

Advance Care Directive Form

Information Statement



Your witness will ask you to read this Information Statement, and will then ask you a number of questions to make sure that you understand what you are doing by making an Advance Care Directive, and it is your choice to write one.

What is an Advance Care Directive?

An Advance Care Directive is a legal form that allows people over the age of 18 years to:

- write down their wishes, preferences and instructions for future health care, end of life, living arrangements and personal matters and/or
- appoint one or more Substitute Decision-Makers to make these decisions on their behalf when they are unable to do so themselves.

It cannot be used to make financial decisions.

If you have written a refusal of health care, it must be followed if relevant to the circumstances at the time. All other information written in your Advance Care Directive is advisory and should be used as a guide to decision-making by your Substitute Decision-Maker(s), your health practitioners or anyone else making decisions on your behalf, e.g. persons responsible (close family/friends).

It is your choice whether or not to have an Advance Care Directive. No one can force you to have one or to write things you do not want. These are offences under the law.

You can change your Advance Care Directive at any time while you are still able by completing a new Advance Care Directive Form.

Your new Advance Care Directive Form will replace all other documents you may have completed previously, including an Enduring Power of Guardianship, Medical Power of Attorney or Anticipatory Direction.

When will it be used?

Your Advance Car effect (can only be make your own de temporarily or per Your decision-mak

rourdecision-mak cannot:

- understand infor
- understand and benefits of the cl
- remember the in and
- tell someone who you have made to

This means you decision and so

An enduring guardian makes decisions about:

- where you live, whether permanently or temporarily
- who you live with
- whether you work
- consent to medical
 & dental treatment
- protecting life or 'flicking the switch when in a vegetable like state'

decision and sorneone else will need to make the decision for you.

Who will make decisions for you if you cannot?

It is your choice whether you appoint one or more Substitute Decision-Makers. If you have appointed one or more Substitute Decision-Makers, they will be legally able to make decisions for you about your health care, living arrangements and other personal matters when you are unable to. You can specify the types of decisions you want them to make in Part 2b: Conditions of Appointment of your Advance Care Directive.

1 of 2 Advance Care Directive tear out section

Information Statement



If you do not appoint any Substitute Decision-Makers others close to you may be asked to make decisions for you if you are unable to (Person Responsible). They must follow any relevant wishes or instructions you have written in your Advance Care Directive.

Anyone making a decision for you will need to make a decision they think you would have made in the same circumstances. A Substitute Decision-Maker needs to "stand in your shoes".

Refusals of health care

You may have written in your Advance Care Directive that you do not want certain types of health care, also known as a refusal of health care. It is important to make sure you have written down when or under what circumstances any refusals of health care apply.

If you have refused specific health care in your Advance Care Directive, your Substitute Decision-Maker(s), Person Responsible and your health practitioner must follow that refusal if it is relevant to the current circumstances.

This means that your health practitioner will not be able to give you the health care or treatment you have refused.

If you refuse health care but do not write down when the refusal applies, it will apply at all times when you cannot make the decision.

A health practitioner can only override a refusal of health care if there is evidence to suggest you have changed your mind but did not update your Advance Care Directive, or the health practitioner believes you didn't mean the refusal of health care to apply in the current circumstance.

If this happens they will need consent from your Substitute Decision-Makers, if you have any, or a Person Responsible, to provide any health care.

You cannot refuse compulsory mental health treatment as listed in a community or involuntary treatment order if you have one.

How will others know I have an Advance Care Directive?

It is recommended that your

- Complete the Wa Kit, or download www.advancecar
- Give a certified Substitute Decision your health servious attend, and other
- Keep a certified where you can e
- Obviously, if you are of sound mind then you make these decisions yourself. The Medical Treatment Decision Maker only starts doing the job when you are of unsound
- Fill out the Emergency Medical Information Booklet (EMIB) and display it with your Form on your fridge (www.emib.orq.au).

mind.

Add it to your Electronic Health Record if you have one (www.ehealth.gov.au).

More information

If you would like more information please read the Advance Care Directives Guide provided with this Form or online at www.advancecaredirectives.sa.gov.au.

This information statement has been translated into 15 different languages and can be found on the Advance Care Directive website.

2 of 1

Advance Care Directive tear out section

Substitute Decision-Maker Guidelines



Read these guidelines before you agree to be appointed as a Substitute Decision-Maker, and keep it for future reference

By signing the Advance Care Directive Form you are stating that you agree to be the person's Substitute Decision-Maker and that you understand your role and responsibilities.

Before you sign, make sure you understand what types of decisions you will be able to make, how the person wants you to make those decisions for them, and that you are able to be a Substitute Decision-Maker.

Persons who **cannot be** appointed as a Substitute Decision-Maker include the person's doctor, nurse, or paid professional carer.

Family members or friends who are paid Carers' Allowance by Centrelink can be appointed as Substitute Decision-Makers.

After you are appointed you should keep a **certified copy** of the completed, signed Advance Care Directive where you can easily find it.

You should try to have regular discussions with the person who appointed you in case circumstances change for them.

What is the role of a Substitute Decision-Maker?

As a Substitute Decision-Maker you must try to make a decision you believe the person

would have made for then same situation.

As a Substitute Decisionmake all the decisions the you to make, but you can

- Make a decision which such as requesting volu
- Refuse food and water i by mouth.

Free updates to
your Medical Power
of Attorney You can
update your
Medical POA for
free. You can
update your lifesytle
POA as often as you
wish for free.

- Refuse medicine for pain or distress (for example palliative care).
- Make legal or financial decisions (unless you have also been appointed as an Enduring Power of Attorney for financial matters).

When contacted and asked to make a decision, you must:

- Only make a decision during periods when the person who appointed you cannot make their own decision. This may be temporary or permanent.
- Support that person to make their own decision if they are able to.
- Produce an original or certified copy of the person's Advance Care Directive Form or advise if it can be accessed in an electronic record.
- Only make decisions which you have been appointed to make under Part 2b Conditions of Appointment. (continued over page)

Substitute Decision-Maker Guidelines



- Try to contact any other Substitute Decision-Maker who has been appointed to make the same types of decisions as you.
- Only make a decision on your own if no other Substitute Decision-Maker with the same decision-making responsibility as you cannot be contacted, or the decision is urgent.
- Inform any other Substitute Decision-Maker(s) of the decisions you make.
- Try to make a decision you believe the person would have made in the same circumstance. For guidance when making decisions, look at the Decision-Making Pathway over the page or for more detail visit www.advancecaredirectives.sa.gov.au.

Where to get help, advice and more information

 Advance Care Directives website www.advancecaredirectives.sa.gov.au:

 Supporting a decision fact

 How to make the person's

 Legal Services 1300 366 424

Office for the F

- Website: www do so.

- How to asse After you build your capacity fac POA, you print off two copies. You sign both copies. Both copies are originals. There is no legal requirement to hand over one of your original POAs to any

> of your attorneys. You may, however, wish to

Advice line: 8342 8200

 Dispute Resolution Service website: http://www.opa.sa.gov.au/what we do/dispute resolution service

3 things to remember as a Substitute Decision-Maker

- 1. You can only make decisions when the person who appointed you cannot make their own decision/s.
- 2. You must stand in the person's shoes and try to make decisions you believe the person would have made forthemselves.
- 3. Keep a certified copy of the completed and signed Advance Care Directive where you can easily find it.

g in



A guide to decision-making for Substitute Decision-Makers: how to stand in the person's shoes

STEPS



The Substitute Decision-Marker may asses the person's capacity to make this decision (see <u>How to assess decision making capacity fact sheet</u>).

 if substitute decision is required, then appointed substitute decisionmaker <u>proceeds to step 2</u>.

2

Establish whether preferences relevant to the decision have been previously expressed in an Advance Care Directive or in previous discussions.

3

For health-related decisions, consider the advice about treatment or health care options and likely o person's wishes:

- interventions considered overly burdensome
- outcomes of care to avoid. (Part 3 and 4 of F

4

Comply with specific refusals of medical treatmen interventions if intended to apply to the current cir Form) You should speak
to your potential
attorneys. Make
sure they are
happy to take on
the onerous job
of holding the
attorney position.

5

Consider other preferences and directions in the Advance Care Directive relevant to the current decision. (eg Part 3 of Form)

6

If no specific relevant preferences and directions, consult with others close to the person to determine any relevant previously expressed views and social or relationship factors he or she would consider in decision-making.

7

Consider the person's known values, life goals and cultural, linguistic and religious preferences and make the decision that the person would make if he or she had access to current information and advice.

8

Where several options meet these decision-making criteria, choose the least restrictive option that best ensures the person's overall care and well-being.

9

For residential decisions, consider the adequacy of existing informal arrangements for the person's care and the desirability of not disturbing those arrangements.

10

If there is no evidence of what the person would have decided, make the decision that best upholds the person's health, well-being and values.

Information for Witnesses



Key points to know before you witness an Advance Care Directive.

Check that you fit one of the authorised witness categories. The full list is available on page 3 of 3.

- You must be independent of the person you are witnessing for, and cannot be:
 - a beneficiary in their Will for example a family member
 - appointed as theirSubstitute Decision-Maker or
 - their health practitioner or paid professional carer.
 If there is a chance you will be the person's health practitioner in the future you should not witness their Advance Care Directive.

It is your choice whether or not you witness a person's Advance Care Directive.

- To be valid, an Advance Care Directive must be completed on the official Advance Care Directive Form. It may be completed in handwriting or electronic text.
- Do not witness the Advance Care
 Directive until it has been finalised,
 including signed by any Substitute
 Decision-Makers (you do not need to
 witness the acceptance).
- It is not your role to check the content of the person's Advance Care Directive.
 If you think the person is not competent to complete an Advance Care Directive, you can request they provide

medical documentation which states that they are.

To fulfil your witness obligations you must:

- Follow the correct witnessing process (see next page).
- Make sure the has read the nation S read it to the impaired. Tra languages ar website.
- Let them know d where the POA is kept. "At my home in my grey filing cabinet and when it is needed you can get the POA and accept it then".
- Verify that the understand the Information S
 - did not appear to be acting under any form of duress or coercion.
- If you also have to interpret the document, please read the Information for Interpreters document.

Penalties

The Advance Care Directives Act 2013 (SA) contains penalties for making false or misleading statements, as well as penalties for dishonesty, undue influence, or inducing another to give an Advance Care Directive. Maximum penalties are \$20 000 or imprisonment for two years.



Process for correct witnessing

- Confirm that the identity of the person matches the details on the Form.
 - Give the person the Advance Care Directive Information Statement.
- Speak with the person alone so you can assess if they are voluntarily giving the Advance Care Directive and to limit the possibility of coercion byothers.
 - 4. Once the person has read the Advance Care Directive Information Statement ask the questions below to make sure you are satisfied the person appears to understand the Information Statement and that they do not appear to be acting under duress or coercion.

What is an Advance Care Directive?
When will your Advance Care

- Directive be used?
- What types of decisions will it cover?
- Who will have to follow your Advance Care Directive?
- Why have you decided to complete an Advance Care Directive?
- Have you appointed any Substitute Decision-Makers? Why did you
- choose them? What decisions will they be able to make? When will they be able to make decisions for you?
 - 5. If the person has appointed any Substitute Decision-Makers, make sure they have signed the Form and accepted their appointment. This must be done before you witness the document. You do not need to witness the acceptance.
- Checkwhether there are any alterations to the Form (including white-out). You and the person completing the Form

should initial and date any alterations. Make sure any blank sections have a Large "Z" drawn across them.'

 If you are satisfied that the person appears to understand the Advance Care Directive Information Statement and

that they do
under du
person to sign
If they are physic
an injury, illnes
person can sign
This person sho
appointed Substi
You must make
signing section b
an illness, injury or

• You may wish to email them a soft copy and the covering letter that we provide so they understand how it can be used in the future If they need help, later on, they can telephone us.

personally sign this Form, but instructed (name of person) to sign on their behalf in my presence."

- 8. Fill in the Witness Statement in Part 6 of the Advance Care Directive Form. Record your name, occupation and contact details and then sign the Form. Both you and the person must initial and
- Both you and the person must initial and date each page of the Advance Care Directive in the boxes provided.
- Make multiple certified copies of the document after it has been signed by all parties, and witnessed. Please see page 15 of the Guide or visit the website for information about certifying copies of the original Advance Care Directive Form.

Training

Online training for all witnesses is available from:

- Justices of Peace Training Organisation Go to: http://sa.jpto.org.au/
- TAFE email: advancecare.online@tafesa.edu.au

List of authorised witnesses



(Please note that an authorised witness can also certify copies of the original Advance Care Directive).

The following persons, or classes of persons, are authorised witnesses:

- Registered professionals such as teachers, nurses, doctors or pharmacists
- Lawyers or Justices of the Peace (JP)
- Local, State or Commonwealth Government employees with more than 5 years continuous service
- Bank managers or police officers with more than 5 years continuous service
- Ministers of religion or marriage celebrants
- Agents of Australian Post with 5 or more years continuous service
- Australian Consular Officers or Diplomatic Officers
- · Bailiffs; sheriffs; sheriff's officers
- Chief executive officers of Commonwealth Courts
- Commissioners for taking affidavits and/or declarations
- Employees of the Australian Trade Commission, or of the Commonwealth who are outside Australia
- Fellows of the National Tax and Accountants' Association
- Statutory Office Holders
- Clerks, Judges, Magistrates or Masters of Court or Court Registrars or Deputy Registrars

 Members of: Governance Institute of Australia; Engineers Australia; Association of Taxation and

Management Acc Institute of Mining

 Australian Defence Each State has its commissioned off own Medical POA.
 warrant officer wit For example, an continuous servic NSW Medical POA

 Members of the Ir Accountants in Au Australia (Certified the Institute of Pul

 Members of Parlia or Territory govern.

Australia is a
federation of States.
Each State has its
own Medical POA.
For example, an
NSW Medical POA
only works while you
are in New South
Wales. If you live in
two States then you
build two Medical

Notary public

Patent attorneys or trade mark attorneys

POAs.

Veterinary surgeons.

Remember, you must be independent of the person who has asked you to witness their Advance Care Directive. This means that as a witness you cannot be:

- a beneficiary in their Will for example a family member
- appointed as their Substitute Decision-Maker or
- their health practitioner or paid professional carer.

Advance Care Directive tear out sectio

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Information for Interpreters



You are reading this because you have been asked to help someone complete an Advance Care Directive and they require assistance with the English language.

The person may have already completed an Advance Care Directive in their own language. If they have, you will need another blank Advance Care Directive Form (available on the website) to translate their words into English on the blank Form.

The official copy of the person's Advance Care Directive must be in English so others, especially those providing health care, can read it.

As the interpreter, you must fill in <u>Part 5</u> of the Advance Care Directive Form.

Important

By signing your name you are certifying that:

 You gave the person the Advance Care Directive Information Statement (you may have to read it to them) and in your opinion, they appeared to understand the information given.

The Information Statement is available in 15 different languages on the Advance Care Directive website.

Your translation, what you have written on the Advance Care Directive Form, accurately reproduces in English the information and instructions of the person.

There are penalties for writing false or misleading statements on an Advance Care Directive or forcing someone to write information in an Advance Care Directive that they do not want to write.

You must explain to the person that they need to sign their Advance Care Directive in front of an authorised independent witness.

An **independent** witness means the person is not:

You can build this document here: on-

https://www.legalconsolidated.com.au/ medical-power-of-attorney-intro/

Advance Care Directive, provided that you are also an authorised witness as specified in this Guide (or on Advance Care Directive website www.advancecaredirectives.sa.gov.au) and are independent of the person. See Information for Witnesses.

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